# UniDoc FX Basic User Course

## Course Details:

### Audience

UniDoc FX Basic User is a 3 day course designed for engineers and documentation technicians responsible for creating shop floor work instructions and visual aids.

### Course Benefits

This course is designed to show the user how to create documentation templates and from there create work instructions and visual aids as well as perform basic management and upkeep of the software.

**Pre-Requisite:** None

**Course Duration:** 3 days

**Cost:**

| | |
|---|---|
| **In-House:** | $1,500 (Per Student / Travel Expenses not included) |
| **Onsite:** | $4,680 (Max of 5 Students / Instructor's Travel Expenses billed at actual cost) |

**To Register:** Call Jim Peacock at (503) 953-5684
or email: jim@acuityinc.com
(Include company name, your name, phone# and how many students you would like to register for the class.)

**Course Agenda:** See below

The Basic User course covers the following topics:

## Day 1

- Familiarization with the application
    - Navigating the workspace
    - Toolbars
    - Hot keys and LMB/RMB menus
- Job preparation
    - Creating a new job
    - Import wizard
    - Align layers
    - ID layers and sort
    - Delete "garbage data" like targets, layer labels, etc.
    - Auto convert draws to flash
    - Create a "Border" layer (if needed)
    - Convert Gerber drill to NC drill
    - Create Layer Sets for Blind/Buried Vias
- Generate Netlist
    - Modify Net Types
    - Modify Net Names

## Day 2
Documentation
- Building a Graphics Library
- Creation and use of Templates
- Creating Views
- Working with View Settings
- Copy/Reset Settings
- Creating Forms
- Using drawing tools: lines, circles, rectangles, polygons, text and callouts
- Using Bitmaps, JPEG, TIF, GIF, HPGL and DXF with documentation
- Using Hyperlinks with documentation
- Creating Slide Line documentation.

## Day 3
User Labs
- This day is dedicated to the students taking their data and going thru the whole process that has been discussed on days 1-2.
- Here they can ask the instructor questions as they go thru the steps on their own as much as possible.